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8 OCT 1963

NRO DECLASSIFICATION/RELEASE INSTRUCTIONS ON FILE

MEMORANDUM FOR THE RECORD

SUBJECT: Manning - Station H

1. This memorandum is to record a manning deficiency existing at Station H and to report the ameliorating actions taken under the direction of the Assistant Director, OSA, to assure proper manning for all operational activities.

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2. Station H has an authorized strength of [REDACTED]. This manning structure was concomitantly established with the Station in late 1960. The manning represented a severely austere manning philosophy since at the time it was not really known whether or not the project activity would become fully operational. Since 1960, the project has proven itself to be most valuable and although manning still is maintained at an austere level, 3 areas have required action:

(A) Motor Vehicle Mechanic

The motor pool at Station H numbers some 24 vehicles. Local indigenous at the base cannot keep up with maintenance and repair problems and, as a result, Motor Vehicles are constantly in a state of needed repair, which can only be accomplished [REDACTED] at exorbitant costs with a breakdown in reliability and needed efficiency;

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(B) Materiel Officer

The Materiel Section has a Supply Officer in charge. A Maintenance Officer is also requested to keep abreast of unresolved technical maintenance problems on the assigned aircraft and supporting systems; and

(C) Personal Equipment Technician

A civilian medical technician has been trained to carry on the additional duty of personal equipment technician. He is responsible

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Handle via [REDACTED]
Control System

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for assuring the reliability of the equipment and training and supervising the local indigenous personnel technicians. The medical technician is supported by a Tech Rep whose primary responsibility is the suit and oxygen supply system. As a safety precaution, a trained personal equipment technician should be assigned to instruct and train the indigenous PE technicians and to, in all ways, assume responsibility of the personal equipment program at the station.

3. Actions have been undertaken to requisition the above needed personnel. When these personnel report to duty, Station H will be 3 over its authorized strength. From a ceiling standpoint, this will not become critical until the first part of Calendar Year 1964, when it is expected that OSA will have achieved full manning of its authorized ceiling positions. Further, these 3 positions have not, as yet, been incorporated in our adjusted manning objectives which, as a result of these actions, should be increased to

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Chief, Personnel Branch
OSA-DD/S&T

CONCUR:

SIGNED

Deputy for Field Activities, OSA

(Signed) Jack C. Ledford 10 OCT 1963

COLONEL JACK C. LEDFORD
Assistant Director, OSA

OSA/PB/ Mrs (8 Oct 63)

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